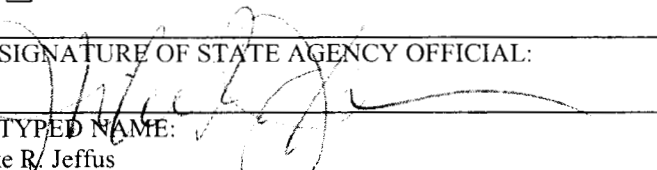

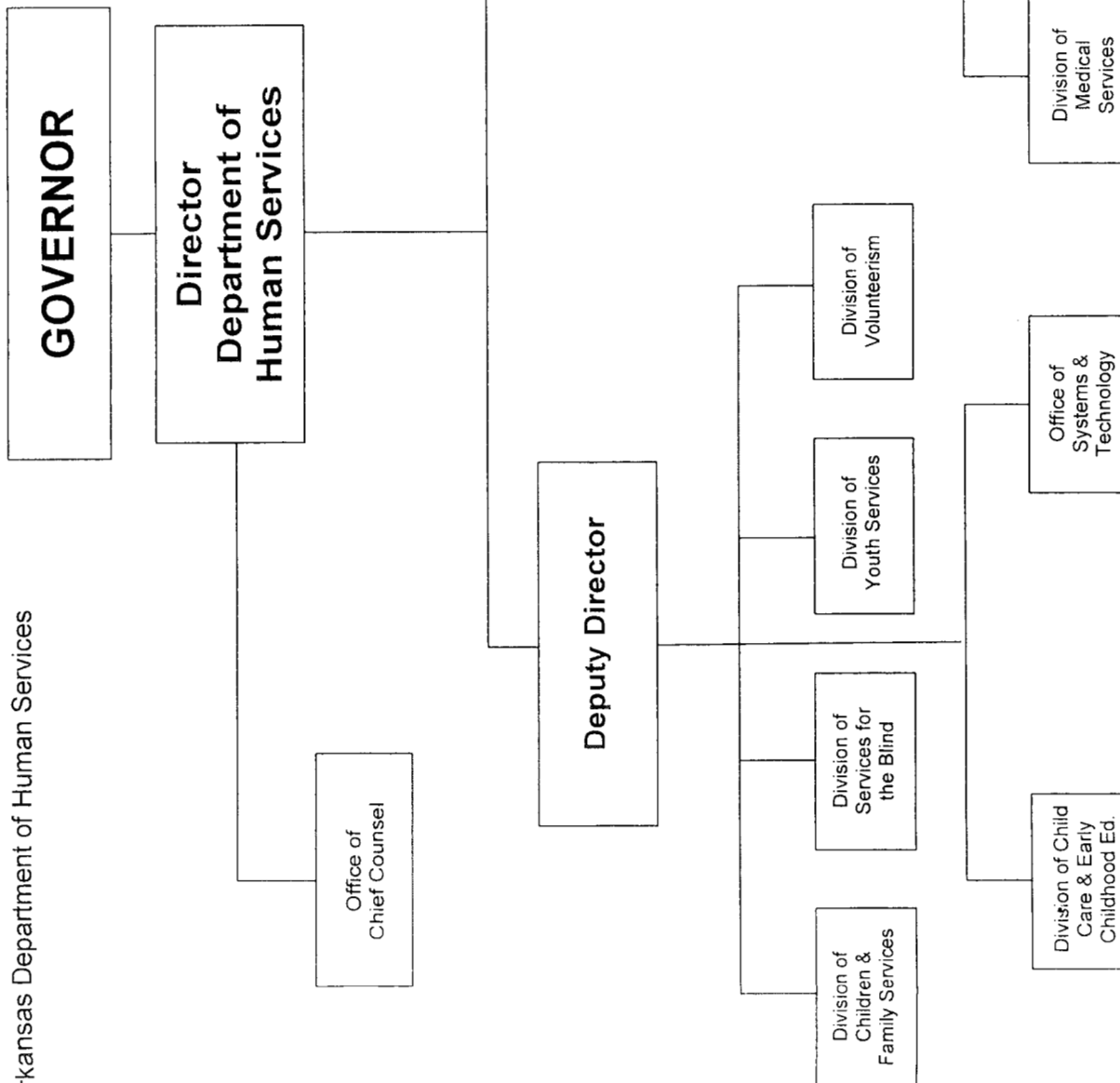


TRANSMITTAL AND NOTICE OF APPROVAL OF STATE PLAN MATERIAL		1. TRANSMITTAL NUMBER: <div style="text-align: center;">2005-001</div>	2. STATE <div style="text-align: center;">ARKANSAS</div>
FOR: HEALTH CARE FINANCING ADMINISTRATION		3. PROGRAM IDENTIFICATION: TITLE XIX OF THE SOCIAL SECURITY ACT (MEDICAID)	
TO: REGIONAL ADMINISTRATOR HEALTH CARE FINANCING ADMINISTRATION DEPARTMENT OF HEALTH AND HUMAN SERVICES		4. PROPOSED EFFECTIVE DATE March 1, 2005	
5. TYPE OF PLAN MATERIAL (<i>Check One</i>): <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> NEW STATE PLAN <input type="checkbox"/> AMENDMENT TO BE CONSIDERED AS NEW PLAN <input checked="" type="checkbox"/> AMENDMENT </div>			
COMPLETE BLOCKS 6 THRU 10 IF THIS IS AN AMENDMENT (<i>Separate Transmittal for each amendment</i>)			
6. FEDERAL STATUTE/REGULATION CITATION: 42 Code of Federal Regulations, Part 430		7. FEDERAL BUDGET IMPACT: a. FFY 2005 \$-0- b. FFY 2006 \$-0-	
8. PAGE NUMBER OF THE PLAN SECTION OR ATTACHMENT: Please See Attached Listing		9. PAGE NUMBER OF THE SUPERSEDED PLAN SECTION OR ATTACHMENT (<i>If Applicable</i>): Please See Attached Listing	
10. SUBJECT OF AMENDMENT: The Arkansas Title XIX State Plan has been amended to make minor corrections to be consistent with current policy.			
11. GOVERNOR'S REVIEW (<i>Check One</i>): <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> GOVERNOR'S OFFICE REPORTED NO COMMENT <input type="checkbox"/> COMMENTS OF GOVERNOR'S OFFICE ENCLOSED <input type="checkbox"/> NO REPLY RECEIVED WITHIN 45 DAYS OF SUBMITTAL </div> <div><input type="checkbox"/> OTHER, AS SPECIFIED:</div> </div>			
12. SIGNATURE OF STATE AGENCY OFFICIAL: 		16. RETURN TO: Division of Medical Services PO Box 1437, Slot S295 Little Rock, AR 72203-1437 Attention: Carolyn Patrick	
13. TYPED NAME: Mike R. Jeffus		14. TITLE: Director, Division of Medical Services	
15. DATE SUBMITTED: March 3, 2005		17. DATE RECEIVED: 8 MARCH 2005	
FOR REGIONAL OFFICE USE ONLY			
19. EFFECTIVE DATE OF APPROVED MATERIAL: 1 MARCH 2005		20. SIGNATURE OF REGIONAL OFFICIAL: 	
21. TYPED NAME: ANDREW A. FREDRICKSON		22. TITLE: ASSOCIATE REGIONAL ADMINISTRATOR DIV OF MEDICAID & CHILDREN'S HEALTH	
23. REMARKS:			

03-03

STATE	Arkansas
DATE REC'D	3-8-05
DATE APPROV	1-19-05
DATE EFF	3-1-05
HCFA 179	05-01



STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT
MEDICAL ASSISTANCE PROGRAM
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DEPARTMENT OF HUMAN SERVICES
FUNCTIONS OF STATE AGENCY

Revised: March 1, 2005

Act 38 of 1971 created thirteen Departments within the State governmental structure. Among these was the creation of the Department of Human Services [formerly known as Department of Social and Rehabilitative Services (SRS)]. The administrative head of the Department of Human Services is charged with the responsibility of providing leadership to **10 divisions and three offices** within the Department: Division of Aging and Adult Services, Division of Children and Family Services, Division of Developmental Disabilities Services, Division of Medical Services, Office of Chief Counsel, Division of **Behavioral** Health Services, Division of County Operations, Division of Services for the Blind, Division of Volunteerism, Division of Youth Services, Division of Child Care **and Early Childhood Education**, Office of Systems and Technology, **Office of Finance and Administration**.

Division of Aging and Adult Services

The Division of Aging and Adult Services has three primary goals: (1) to secure and maintain maximum independence for adults to care for themselves with some help; (2) to remove roadblocks to economic and personal independence for older people; and (3) to provide care for the elderly. The Division strives to reach these goals through the development of policy and services. Services available include: in-home care, transportation, group meals, home delivered meals, legal, attendant care, day care, case management, education, employment, information referral and volunteer opportunities. The Division serves as an advocate for residents of nursing homes as well as providing protective services for the individuals 18 years and above suffering from abuse and neglect.

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DEPARTMENT OF HUMAN SERVICES
FUNCTIONS OF STATE AGENCY

Revised: March 1, 2005

Office of Chief Counsel

The Office of Chief Counsel represents a consolidation of legal functions throughout the Department. The Chief Counsel serves as legal counsel to the Director and the Department Directors. The following sections form the office: Legal Operations, County Operations, Appeals and Hearings Officers, Program Services and Audit.

Office of Finance and Administration

The Office of Finance and Administration supports DHS programs by providing financial and administrative services to the divisions and offices of the Department.

The General Operations Section processes travel reimbursements and payment of invoices. In addition to general accounts payable functions, this section processes the Department's payroll for more than 7,300 employees, does all tax reporting, coordinates development of the Social Services Block Grant (SSBG) Comprehensive Services Program Plan and updates the SSBG Program Manual when required by new laws, regulations and procedures.

The Managerial Accounting Section provides the following services to the Department:

- Financial and statistical reporting
- Preparation of the annual and biennial budgets
- Cash management, investment and reconciliation services for all commercial bank accounts statewide
- Maintenance of the Department's cost allocation processes and systems
- Collection and reporting of statistical data to DHS Management, federal funding agencies, legislative committees and other state agencies
- Funds management including federal drawings of funds, and associated federal and state reporting regarding the uses of all sources of funds
- Maintenance of the Department's general ledger

The Human Resources and Support Services Section generates the DHS payroll and maintains employee personnel files; personnel recruiting and coordinating classification and compensation transactions with the Department of Finance and Administration, Office of Personnel Management. It provides policy and procedures management assistance to the Department's divisions; and is responsible for compliance with the American with Disabilities Act, printing and duplicating services, distribution of equipment; central mail services; asset management assistance, management of the Catastrophic Leave Program, and also administers the Department drug-testing program.

The Contract Support Section provides policy guidance and technical assistance for procurement, purchasing, contracting, sub-granting and vehicle fleet management functions throughout DHS.

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STATE	ARKANSAS
DATE REC'D	3-8-05
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STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT
MEDICAL ASSISTANCE PROGRAM
STATE ARKANSAS

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DEPARTMENT OF HUMAN SERVICES
FUNCTIONS OF STATE AGENCY

Revised: March 1, 2005

Office of Systems and Technology

The Office of Systems and Technology (OST) is responsible for the management and oversight of the Department's information systems activities including those provided by the Department of Information Systems and various private contractors. OST is comprised of three major sections: Administrative Support, Technical Services and Field Operations/PC Support.

The Administrative Support section is responsible for coordinating the Department's Information Systems (IS) administrative functions. The Technical Services section is responsible for coordinating technical initiatives and activities among private contractors, the Department of Information Systems, and the program divisions. The Field Operations/PC Support section is responsible for functions surrounding technical resources in the county offices, the central office complex, and other remote installations. OST also has oversight responsibility for application development projects such as the Arkansas Networked System for Welfare Eligibility and Reporting (ANSWER) and the Children's Reporting Information System (CHRIS).

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DEPARTMENT OF HUMAN SERVICES
FUNCTIONS OF STATE AGENCY

Revised: March 1, 2005

Division of Behavioral Health Services

The Division of **Behavioral** Health Services contains nine organizational program units. These include the State Hospital in Little Rock and the state operated community mental health centers in Little Rock and Jonesboro, the **George W. Jackson Center**, support services of forensic psychiatry, professional and continuing education, quality assurance, a specialized section providing services for children and adolescents, administrative services and community service providers. The State Hospital at Little Rock, the nursing care facility at the **George W. Jackson Center**, and the 15 community health centers blanket the state with a comprehensive system of mental health care services.

The State Hospital offers inpatient psychiatric care to Arkansas citizens. The system also provides evaluation, diagnostic and treatment services for criminal cases referred by the circuit court and, on a limited basis, to inmates of Arkansas penitentiaries. The psychiatric technician nursing program provides Licensed Psychiatric Nurses (LPTNs) for the entire state and the State Hospital provides training for psychiatrists and other mental health professionals. The nursing home program at **the George W. Jackson Center** provides long-term care for those individuals suffering from a combination of geriatric, behavioral or emotional, physical, and neurological problems who cannot be cared for appropriately in any other long-term care facilities in the state. The **Behavioral** Health Services Division operates under program policies established by the five-member State Hospital Board which meets monthly.

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DEPARTMENT OF HUMAN SERVICES
FUNCTIONS OF STATE AGENCY

Revised: March 1, 2005

Division of County Operations

The expanded Division of County Operations (DCO) was created on January 1, 1995, by the merger of the existing division with the Economic Services portion of the past Division of Economic and Medical Services. The merged DCO administers several of the programs offered by the Department of Human Services, including Medicaid eligibility determinations and policy development. Their primary mission is to ensure accessibility of DHS services and to coordinate activities and resources at the local DHS County Offices. This includes assistance to medical providers located in their community.

Division of Services for the Blind

The overall objective of programs in the Division of Services for the Blind is to assist blind and visually handicapped persons in Arkansas toward the opportunity to live full and productive lives with dignity and self-respect. This involves helping blind people deal with problems directly related to blindness. The Vocational Rehabilitation Program provides a full range of services and training and assistance in finding jobs for blind persons interested in working. The Independent Living Rehabilitation Program makes available counseling and specific training in mobility, communication and activities of daily living. Special emphasis is placed on assisting families of blind children and assisting older blind persons. The Division's Vending Facility Program provides training and licenses qualified blind people who are interested in managing a vending stand or food service facility. Services are provided on a statewide basis. The Division operates under program policies established by the seven-member Board for the Services for the Blind which meets quarterly.

95-08

STATE	Arkansas
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STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT
MEDICAL ASSISTANCE PROGRAM
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DEPARTMENT OF HUMAN SERVICES
FUNCTIONS OF STATE AGENCY

Revised: March 1, 2005

Division of Volunteerism

The Division of Volunteerism (DOV) is oriented toward supporting volunteer efforts statewide through advocacy, leadership, recognition, and technical assistance. The staff of DOV is assisted in planning and implementation of its programs by an Advisory Council appointed by the Governor.

Some of the programs of the Division of Volunteerism are: **Arkansas Service Commission/AmeriCorps, Arkansas Mentors Program**, Community Service Awards, Arkansas Volunteer Community of the Year Awards, Unified Community Resource Councils, Volunteer Program Development, Volunteer Service Management Training and **the Amigo Program for children whom English is a second language**.

DOV also provides training for DHS staff and operates a resource library.

Division of Child Care and Early Childhood Education

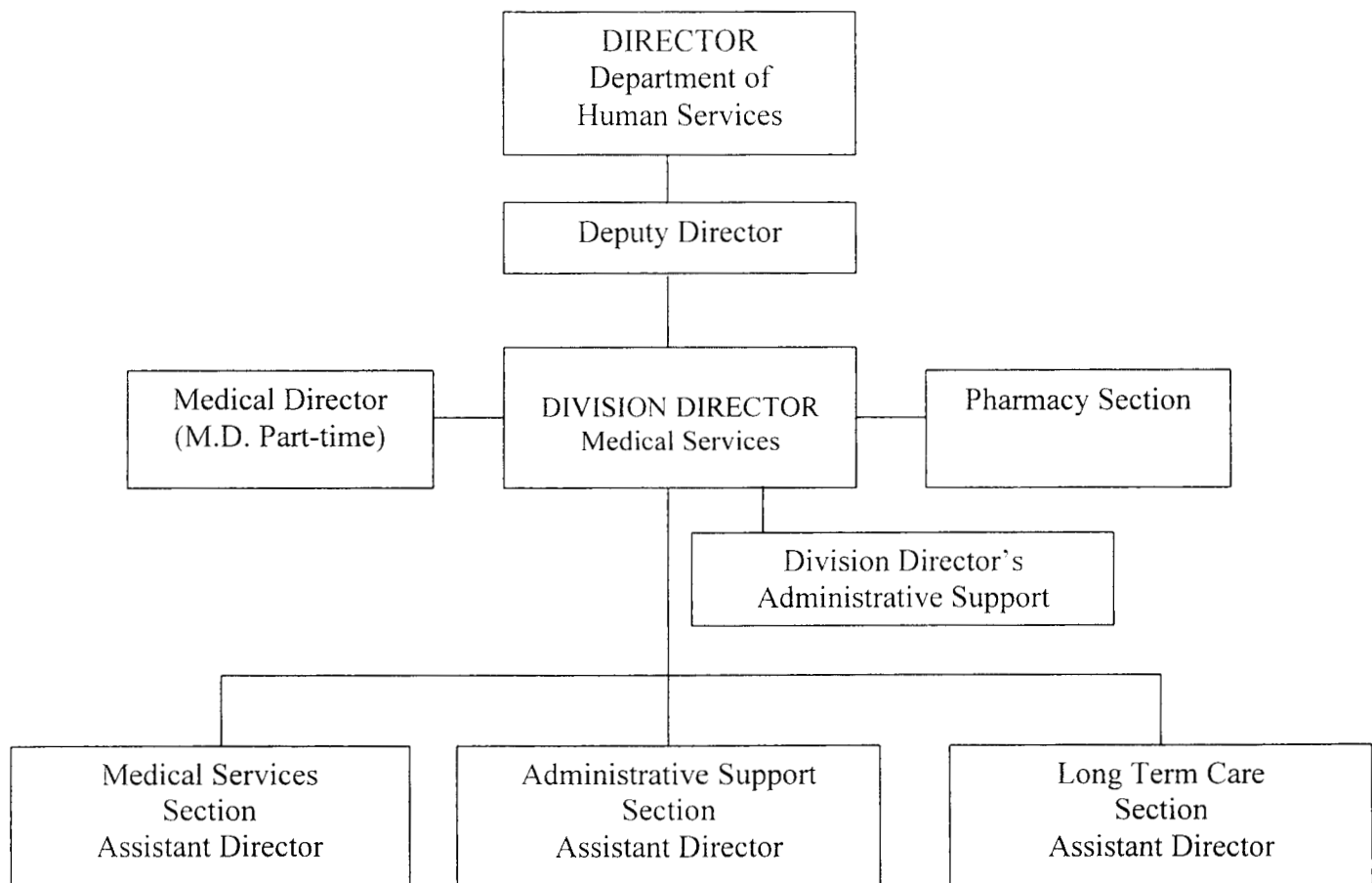
The Division of Child Care and **Early Childhood Education** regulates and inspects all child care facilities and home day care in Arkansas. It also oversees the Special Nutrition Program, the Arkansas Better Chance Program, offers staff support to the Arkansas Early Childhood Commission, and guarantees **that** there is an educational component in child care programs throughout Arkansas.

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ARKANSAS DEPARTMENT OF HUMAN SERVICES

Division of Medical Services



- Program Planning and Development
- Program Communications
- Dental Program
- Visual Program
- EPSDT
- Utilization Review
- Field Audit

- Financial Activities
- Budgets
- Reimbursement/Rate Setting
- Third Party Liability
- Personnel Issues
- Reports & Analysis
- MMIS & EDS Monitoring

- Regulation Development, Data Systems & Program Planning
- Quality Assurance
- Survey and Certification
- Special Programs
- Abuse/Neglect
- State Regulated Facilities & Eligibility Determination

STATE Arkansas
DATE MO/D 3-8-05
DATE APD 4-19-05
DATE HHS 3-1-05
HCFA 179 05-01

03-03

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MEDICAL ASSISTANCE PROGRAM
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ARKANSAS DIVISION OF MEDICAL SERVICES
FUNCTIONS

Revised: March 1, 2005

The Division of Medical Services (**DMS**) is comprised of the following sections:

Medical Services Section

The Assistant Director of the Medical Services Section, under the direction of the Director, is responsible for the formulation and implementation of medical services policy with primary emphasis on program coverage and payment of claims. The major objective of the Medical Services Section is to provide the maximum quantity and quality of care and services to needy recipients within program funding limitations and to provide reimbursement for services in the most expedient manner possible. **The Assistant Director supervises the following units: (1) Program Planning and Development, (2) Program Communications, (3) Visual Care, (4) Child Health Services (EPSDT), (5) Dental Care, (6) Utilization Review and (7) Field Audit.**

Administrative Support Section

The Assistant Director, Administrative Support Section, under the direction of the Director, provides program and administrative support for the division. Has supervision of the following units: (1) Financial Activities, (2) Budgets, (3) Reimbursement/Rate Setting, (4) Third Party Liability, (5) Personnel Issues, (6) Reports and Analysis and (7) MMIS and EDS Monitoring.

Pharmacy Section

The Pharmacy Section, under the direction of the Director, is responsible for professional pharmacy services for DMS.

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